

**EAST FRANKLIN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
August 29, 2024, AT 6:00 PM**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- 2. PRESENT:** Barry Peters, Chairman  
David Stewart, Supervisor  
Christina Conklin, Secretary/Treasurer  
Larry Richardson, Zoning Officer

**3. PUBLIC COMMENT:**

- 1.
- 2.
- 3.

**4. APPROVALS:**

**A. MINUTES:**

Approve minutes for July 25, 2024

**B. APPROVE BILLS AND INVOICES:**

Approve to pay all bills and invoices from August 1 through August 31, 2024.

**C. ROAD MASTER REPORT:**

Approve Road Master Report for August 1 through August 31, 2024.

# **AGENDA - REGULAR MEETING – August 29, 2024:**

## **4. APPROVALS (CONTINUED):**

### **D. ZONING OFFICER REPORT:**

Approve Zoning Officer Report for August 1 through August 31, 2024.

Approve the Kubla Plan subdivision request.

### **E. SEWAGE REPORT:**

Approve Sewage Report for August 1 through August 31, 2024.

Pay request #4 for Fox Hollow Sewage Extension Project.

Grant substantial completion of Fox Hollow Sewage Extension Project to reduce retainage for the project overall to 5% from 10%.

### **F. ENGINEERS REPORT:**

Approve engineers report from MECALL Services for August 1 through August 31, 2024

### **G. AUDITOR**

Accept Jack Burford's resignation as auditor.

Appoint Mike Sgro as auditor for remainder of term ending 12/31/2025.

### **H. POLICY CHANGE**

Approve smoking policy change to include vaping.

### **I. TCC ALTERNATE DELEGATE**

Appoint Chrissy Conklin as TCC Alternate Delegate.

### **J. DESTROYING RECORDS**

Approve Resolution 03-2024 to destroy old records.

**K. TRASH WEEK**

Approve to hold Trash Week Thursday October 3 and Friday October 4 7AM-7PM

**L. JOINT COMPREHENSIVE PLAN**

Approve Resolution 04-2024 to apply for the MAP Grant through PADCED with \$10,000 Match. This includes the Joint Comprehensive plan update and all professional services to be done by MECALL Services.

**M. INSURANCE**

Approve Insurance Renewal Premiums 2024-25

<b>INSURANCE</b>	<b>Selective/Selective W/C Insurance</b>
General: Property, GL, Police Liab, Police Prof, Public Law, Public Officials, Automobile	\$59,053.00
Workers Comp- Township	\$22,392.00
<b>TOTAL</b>	<b>\$81,445</b>

Workers Comp Volunteer Fire Company

Approve C.W. Howard Insurance Agency for the Volunteer Fire Department-Workers Compensation Premium \$17,192.00 Through the State Workers Insurance Fund.

**N. HALLOWEEN**

OCTOBER 30<sup>th</sup> 2024 from 6PM-8PM

**5. AUTHORIZATION:**

Authorize to purchase a Massey Ferguson Model 5711D Tractor with Tiger 22 ft Bengal Boom Rotary Mower. The total price with trade is \$96,820.93. (Price \$196,820.93 – Trade in allowance \$100,000) Through PA CoStars Program.

**6. ADJOURNMENT:**